



Onsite Health & Safety Management

We want everyone to have a smooth build and breakdown experience so we expect everyone to cooperate, understand their own responsibilities and the knock-on impact that their actions can have on the success of the event.

Stand Build Materials

All materials and exhibits must conform to the authorised materials ([please see the authorised table](#)). Any items that do not conform must be removed from site. Official fire-rating test reports and certificates issued by approved French laboratories of all the materials used in the exhibition halls shall be provided as part of the Safety File when submitting your stand plans and must be dated within the last 5 years.

Coverings and materials complying with safety requirements are sold by specialized retailers that provide certificates corresponding to the materials classification. To get the list of such suppliers, please contact: Groupement Non Feu, 37/39 rue de Neuilly, BP 249, 92113 Clichy, France (Tel: + 33 (0) 1 47 56 30 81).

Fireproofing may give M1 (or B) quality to materials which would normally be classed as flammable. This fire-proofing may be obtained by spraying a special liquid, by applying a special paint or varnish with a brush or by immersing in a special bath. The fireproofing procedure shall be carried out by an approved contractor who shall give the exhibitors a certificate of approval that shall mention:

- nature, size and colour of the treated covering
- name of product used
- date of fire-proofing
- the stamp and signature of the contractor

Fireproofing may only be carried out on wood panels, on natural fabrics or on fabrics containing a high proportion of natural fibres. It is not possible to fireproof synthetic fabrics or plastic. Any items of standfitting or decoration that do not comply with the above cannot be used within the halls and will have to be removed.

Safety Questionnaire

Safety Questionnaires are required to be completed by all stands (space, shell & pavilions). You can download the Safety Questionnaire by [clicking here](#). Please ensure that this form has been submitted and all relevant Fire Certificates have been provided with the submission especially for space only stands.

Late/Overnight working

You must ensure that all stand build and dressing can be completed within the hours laid out in the [Exhibition Timetable](#). Please also be aware of the changes to timings for this year.

If you urgently require late working please report to the Organisers Office by 2pm on the day you require this.

Permission to work late is at the discretion of the Organisers

Changes to stand builds

Once permission to build has been given no changes must be made to the structure of the stand. If this happens you will be asked to remove the item.

All stand build must be complete by 1200hrs on Monday 1 December, after this time just stand dressing only should be taking place to avoid impacting on the aisle carpet being laid from Monday afternoon.

Exhibition Timetable

Please [click here](#) for the Exhibition Timetable for the build up, open days and breakdown dates and time. **Please be aware of changes to the Exhibition Timetable for 2025 being**

- Access on Saturday 29 November will be from 0800hrs
- Thursday 4 December – stand contractor access will be from 1930hrs. Only the removal of handcarriable items will be permitted between 1745 – 1930hrs.
- Friday 5 December – breakdown is extended until 1800hrs on this day. All stands on Level 1 need to be fully clear by this time.
- NEW – Saturday 6 December – for Level 2 & 3 stands you have until midday to be fully clear.

Stand Waste

All contractors and exhibitors are responsible for organising the management of their own waste, this includes keeping all aisles around the stand free of stand fitting waste and debris.

RXUK will be working again with GreenBee Upcycling Team to help manage and remind contractors of their responsibilities for waste management during the build up and breakdown periods of the event.

Please be aware that:-

- Each stand contractor is and remains responsible for their own waste and we require a waste management plan to be submitted with your stand plans.
- During build up please help to sort your cardboard/wood waste and take it to the collection points. Please [click here](#) for a plan. Please note only offcuts and small amounts of wood will be accepted at the collection point. We encourage you to manage and limit the quantity of waste in general.
- During breakdown all waste must be removed from site by the stand contractor, no sorting will be provided during this time. However if you require waste removal services. However should you want to leave any wood waste onsite the Palais provides a wood waste recycling service. It is for all wood types (OSB, MDF, Laminate panels, raw timber slats). Please contact the Palais directly on adoul@palaisdesfestivals.com or T: +33 (0) 4 92 99 31 44/54 before the show to order this service.

There will be a strict charging policy for any waste left by contractors/exhibitors during build up and/or breakdown. It is the responsibility of the contractor/exhibitor to ensure all waste is removed from the exhibition halls.

A final email communication regarding useful information to help with the final stages of your planning will be sent in due course.

ILTM Cannes Operations Team