

## **2. Emergency Procedures**

Our Team Members are trained to handle emergency situations. Our Security Office is operational 24 hours a day and becomes the communications centre and command post in the event of an emergency. Centre personnel will keep licensees and service contractors informed of decisions relating to emergency events in progress. The Centre will provide the “Fire Safety and Emergency Procedure” briefing deck for the organizer to be shown at the beginning of event upon request. Please contact your Conference & Catering Manager / Exhibition Manager for a copy of the fire safety presentation.

In the event of alarm activation, audible and visual alarms will be activated. This is not a signal to evacuate the building. An announcement will be made stating that the nature of the alarm is being investigated. Once the nature of the alarm is determined, further instructions will be communicated. In the event the alarm poses no danger, an “all clear” will be announced.

Should any need arise, the Centre has an Emergency Medical Technician (EMT) on duty 24 hours a day, seven days a week.

The 24 hours security hotline number is: **+65 6688 0999**