FORM NO. **E1**

Deadline: 24th May 2024

Attention	Email	Tel
Ms. Ng Yik Tung	iltm2024@kingsmen-int.com	6831 1363

Exhibitor Name:	Stand No.:

FASCIA NAME SUBMISSION FORM

This form must be complete and returned by all Shell/ Pavilion Stand Exhibitors.
(Please type/write in BLOCKS letters.)

1. FASCIA NAME (PLEASE USE BLOCK LETTERS)

Please enter the company name to be displayed on the fascia. This will be provided in UPPER CASE with English alphabets and up to maximum of 24 letters.

NOTE: Fascia name that is more than 24 letters will be represented in 2 lines and the font size will be adjusted accordingly.

IMPORTANT NOTE: The company name to appear will be as per contract if this form is received after the given dateline. Any changes made after 24th May 2024 will be subjected to an administrative charge of S$100.00.

Notes:

1. Kindly place order for additional requirements only
2. Orders will only be confirmed upon receipt of full payment. Payment can be made by Singapore local cheque, bank transfer or telegraphic transfer
3. Please note that withholding & government taxes, if any, shall be borne by the client. Invoices will be subjected to a bank charge of S$35.00 or S$50.00 (Orders above S$5000.00) for payment via telegraphic transfer
4. No refunds will be issued for cancellation received after 24th May 2024